

1                                   **WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL**

2                                   **BUDGET COMMITTEE DRAFT MEETING MINUTES**

3                                   **Tuesday December 12th, 2023, 6:00PM**

4                                   **MS Conference Room**

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6   Committee Members Present: Jeff Jones (Chair) remote, Leslie Browne (Vice-Chair), Caitlin  
7   Maki, Jennifer Bernet, Charlie Post, Jonathan Vanderhoof, Michelle Alley, Diane Foss (SB Rep)  
8   Tele

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10    I.       WLC Budget Committee called to order 6:07 by Leslie Brown

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13    II.      Approval of Prior Minutes: statements recorded in the previous meeting minutes.  
14           Adam Lavallee, not present sent a letter asking for changes to his statement change  
15           proposed to add: "I said I couldn't find any school that items where the federal  
16           special ed grant money was spent with a corresponding negative number  
17           referencing the same item to zero it out."

18           Motion to approve the minutes as amended by Jonathan Vanderhoof. Seconded by  
19           Caitlin Maki. Votes affirmative four, one vote no and one vote to abstain. Motion  
20           passed.

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22    III.     Facilities Committee Update: Jonathan Vanderhoof provided the Facilities  
23           Committee update as follows:

- 24           • Voted to ask for \$250K additional for CIP. Also approved an option of \$85k  
25           Warrant article for driveway repaving.  
26           • HS Boiler update: The options were a pellet burner or a propane furnace. The  
27           committee recommended propane – Esser Funds will be used to fund the two  
28           remaining replacements but there were complexities on how the funds will be  
29           applied.  
30           • Glass for Gym update: Replace with glass for \$65K  
31           • Tennis court – no progress until spring  
32           • Line item in the proposed budget of \$50k line 55 reduced to \$27.5K no comment  
33           from the facilities committee.

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35    IV.     Budget discussion

- Proposed Full BC Meeting Tuesday January 2<sup>nd</sup> – to discuss the budget. – pending
- Reviewed e-mail response from the Business manager about questions from last meeting as follows:

1. The Student Services Coordinator (\$50k added at District meeting) should be coming out of the LCS Principal line item (the title did not update in the merge). Once this is corrected it will correct the LCS Teacher Line item.

2. The SPED Summer Tutors are over \$12,345 based on student need; the \$4,186 balance is because we had to add a nurse to the summer program, which was not budgeted. On the Summer Contracted Service line 255, \$13,911 has been transferred to a grant project. This adjustment decreases the overage to \$2,776

3. We have been unable to fill several Special Ed Para positions, so Ned has had to hire additional ABAs to cover those gaps; you will see the offset in the wages in lines 196, 197, 198, 199. The Social Worker is the position the Board added at the end of June for the Mental Health Resource Center.

4. The \$50k added at District meeting should be charged to this line item as well as a portion of the FRES principal. I will be working with payroll to correct the account classifications for these employees.

V. The Committee reviewed the three openings on the BC for the next term which are one in Lyndeborough and two in Wilton.

VI. No public comment

VII. Meeting closed by Jonathan and seconded by Caitlin. The vote was unanimous. The meeting ended at 6:57.